



## Product Tour: ERIC and ERIC PlusText

**ERIC** and **ERIC PlusText** are sources of information for both professional educators and students who need to keep up with the latest teaching concepts, methodologies, and findings.

**ERIC PlusText** combines the US National Library of Education's ERIC database with full text from **ProQuest Education Journals**. ERIC is the largest education database in the world-containing over one million records of journal articles, research reports, curriculum and teaching guides, conference papers, and books. ERIC PlusText incorporates the thesaurus of ERIC Descriptors, providing more than 10,000 main heads and cross-references for consistent classification, with topic trees for focusing searches effectively. Researchers can use ERIC PlusText to find detailed information on adult education, disabilities, and gifted education, educational management, reading and communication, home schooling, and hundreds of other related topics.

### Welcome to ERIC and ERIC PlusText

We suggest you begin exploring our service using the following examples:

1. Basic
2. Working with Results
3. Advanced
4. Additional Suggestions
5. More Information

To access ERIC, follow the links on your library web page or consult your librarian for instructions.

### 1. Basic

Basic search offers quick article retrieval based on keywords.

*Ex.: Find articles about education reform in the United States.*

1. Click the Basic tab.
2. Type *education reform and United States* into the search box.
3. Set your search limits:

**Date Range:** Choose specific or general dates.

#### More Search Option

In this section you can specify the name of the publication or author of the article you are trying to find.

You may also select the type of document you are seeking, and whether you want your results to come from Journals or any other type of Document such as books.

4. Click **Search** to run the search.

### 2. Working with Results

#### Viewing Articles

Articles are arranged by date with the most recent article first.

Available formats in which you can view the article are indicated under the title of each article. If no format is listed, the citation/abstract is available.

Click on the format you wish to view or click on the title of the article to go to the best available format.

#### Marking Articles

The checkboxes to the left of the article title are for marking articles for later use.

When articles are added to the marked list you can:

- Email marked documents in a batch
- Export citations to bibliographic software
- Email or print a bibliography

Articles can be added one at a time by clicking on the box before that article title. You can add all the results on a page by checking the box at the top of the results list.

#### Marked List

The articles you add to your marked list stay there until you clear them, or until you exit your ProQuest session

From the **Marked List** you can:

- Print a bibliography
- Email your articles
- Export the articles to a bibliographic utility

### 3. Advanced

Advanced search offers an array of tools for utilizing ERIC's detailed indexing.

*Ex.: Find documents about teaching mathematics to disadvantaged youth in urban schools.*

1. Click the Advanced tab.
2. Select *Descriptor* from the first menu.  
Click the **Browse Descriptors** link.  
Find the term *mathematics*, then click **Add to Search**.
3. Select *Subject* from the second menu.  
Click the **Browse Subjects** link.  
Look for the term *youth*, then click **Add to Search**.  
Consider looking for other synonyms such as teenager or adolescent.
4. Select *citation and abstract* from the third menu.  
Type the term *urban* in the search entry box.
5. Click **Search** to run the search.

*Ex.: Find information on welfare reform paid for by grants from the Robert Wood Johnson Foundation..*

1. Click the Advanced tab.
2. Select *Sponsoring Agency* from the first menu.  
Click the **Browse Sponsoring Agency** link.  
Type *Robert Wood Johnson* in the find box, then click **Find Term**.  
Note that there are two sponsors listed, one in Princeton, NJ and one in New Brunswick, NJ.  
Choose the one you want and click **Add to Search**.  
If you want both, you will need to add them one at a time. You will also have to change the AND operator that is automatically inserted in your search entry box to an OR.
3. Type *welfare reform* in the next search entry box.
4. Click on **Search** to run the search.

## 6. Additional Suggestions

### Saving Searches

There is a link to create or retrieve saved searches on both the Basic and Advanced screens. The Saved Searches link is the last one in the Tools area.

To save searches you must first create a profile by following these steps:

1. Click the **Saved Searches** link in the Tools area of the Basic or Advanced screen.
2. If you don't have a profile:
  - Click **Create Profile/Connect**.
  - Fill in the Username and Password blanks and click on **Create and Connect to New Profile**.

If you already have a profile:

- Type your Username and Password in the appropriate fields and click on **Connect**.
3. You will see a list of all the searches you have saved.
  4. Click **Add to Search** next to a search to add the search to the one you currently are running.
  5. Click the **Recent Searches** link.

You will see a list of all the searches you have executed so far in your session.

Click **Save** next to a search to save the search for future use.

Searches are saved for 30 days.

## 7. More Information

### In North America:

- **Technical Support**  
Phone: 800-889-3358  
Email: [tsupport@proquest.com](mailto:tsupport@proquest.com)  
Web: <http://proquest.com/techsupport>
- **Search Assistance**  
Phone: 800-889-3358  
Email: [technicalsupport@proquest.com](mailto:technicalsupport@proquest.com)  
Web: <http://proquest.com/techsupport>
- **Product Help**  
Product help and downloadable guides:  
[http://proquest.com/products\\_pq/training](http://proquest.com/products_pq/training)

### Outside of North America:

- **Technical Support**  
Email: [support@proquest.co.uk](mailto:support@proquest.co.uk)



Freephone: 0880 220 710 (UK only)  
Telephone: +44 1223 271 496 (Outside of  
UK)

- **Product Help**  
Product help and downloadable guides:  
<http://proquest.co.uk/pqtraining>